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Office Memorandum • UNITED STATES GOVERNMENT

TO : Services Officer

DATE: August 25, 1949

FROM : Acting Deputy Services Officer

SUBJECT: CIA Markings on Cargo [REDACTED]

25X9A2

Investigation reveals that paper shipped on subject cargo had been procured from the U. S. Government Printing Office. Although repeated requests have been made to G.P.O. not to mark shipments of paper to CIA with CIA markings, they still continue to do so. It has been the practice of our warehouse personnel to clip out these markings from the wrappings of each ream of paper. It is apparent that some of these markings were inadvertently overlooked. The responsibility for seeing that supplies are not shipped out bearing CIA markings is vested in the Chief and Assistant Chief, Packer-Carpenter. They have been instructed to inspect all such items to assure that such incidents do not happen. The seriousness of this oversight has again been emphasized to those employees responsible.

It appears that the most definite means of precluding this happening again is to make a special request to the G.P.O. to discontinue marking any packages of paper delivered to CIA. Further, all purchase requests directed to G.P.O. will carry a note to the effect that all shipments must be free of CIA markings.

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